



Volunteer Assignment Writer Program

Application Instructions

Read the Program Information PDF

1. Navigate to application BCNM.com/storytellers.
2. Click on "Program Information PDF" to view or download and read the Volunteer Assignment Writer program description. The BNM will assume that all applicant's have read and understand this document.
3. Contact the editor (kparker@bcnm.com) to ask any questions before continuing.

Complete and Submit an Application

1. Navigate to application BCNM.com/storytellers.
2. Click on the orange "Apply" button beside the "Volunteer Assignment Writer" heading.
3. Enter all requested information.
4. Click the boxes, affirming that you have read, understand, and agree with the (1) expectations and processes, (2) abilities and skills and (3) membership and character sections of the Program Information PDF.
5. Click "Submit."

Pursue Your Pastor's Recommendation

1. Navigate to application BCNM.com/storytellers.
2. Click on the "Recommendation PDF" to download and print or email the recommendation instructions for your pastor.
3. Deliver the document to your pastor. The document asks your pastor to recommend you for service as a storyteller. Tell him that you have applied. The instructions will guide him to a very brief online reference form. His recommendation is required for your participation as a writer.
4. Follow up. You will need to follow-up with your pastor to ensure he completes the recommendation. The BNM will not pursue your pastor for your recommendation. You will not receive the writing sample assignment information until both the application and the recommendation are received.

Complete and Submit a Writing Sample

1. You will receive an email confirming receipt of your application and recommendation. The email only confirms receipt; those items have not yet

been reviewed. The email will contain an attached Writing Sample Assignment PDF.

2. Download and review the PDF for information related to submitting your writing sample.
3. Write your sample article. This article is for evaluation purposes; it will not be published. However, it will be used to evaluate your writing.
4. Allow time to submit your completed writing sample through GoBNM.com. Instructions for submission are included in the PDF.
5. Submit your article. You must submit your completed writing sample within 10 days of receiving the email with the PDF.

Wait Patiently

The BNM staff wants every qualified applicant to begin as soon as possible. So, the editor will review your application at his earliest convenience. Remember that the BNM staff attends to weekly publication and release deadlines before other matters. Thank you for your patience.

What kind of response will I receive from the BNM?

Each applicant will receive a final application email with one of three messages.

- **Incomplete.** "Your Volunteer Assignment Writer application remains incomplete. You are still missing.... If you still wish to be considered as a VAW, please submit the remaining items promptly. Timeliness is a factor in acceptance decisions. Your application will receive no further attention until all items are received."
- **Acceptance.** "Thank you for applying to the Volunteer Assignment Writer Program. You have been accepted as an assignment writer. Watch your email for your first assignment to arrive. We will also email you information about training opportunities when available."
- **Redirection.** "Thank you for applying to the Volunteer Assignment Writer Program. Your assignment materials indicated that the VAW program is not the best fit for you. If you are still interested in writing occasional articles to be considered for publication, consider the Church Writer program."