



imb connect partnerships

NEXT STEPS CHECK LIST



Contact the BCNM Missions Mobilization Team to set up an initial partnership briefing at 505-924-2345.



Passport

Do you need one? Processing times are between 4 – 6 weeks. If you have one, check expiration date. Passports must be valid for six months beyond the validity of your requested visa. Application and Instructions is included in this folder.



VISA

Required for travel to some countries. We recommend securing travel documents (Passports and Visas) through CIBT Visas. Their web site is <http://cibtvisas.com/> If you need assistance; contact the Missions Mobilization Team at 505-924-2315.



Medical

Contact your personal physical or a local travel health office for current requirements for international travel. We can refer you to a travel health clinic that has offices in Albuquerque and Farmington – New Mexico Travel Health – www.nmtravelhealth.com



Travel

We recommend using a travel agency with expertise in international travel. We recommend TRAVELINK. The Group Operations Manager is Annie Betts. 800-227-5689, ext 2781 or anne.betts@travelink.com.

International Travel Insurance – We recommend that you secure international travel insurance. We recommend Gallagher Charitable International. Their web site is <https://www.travelwithgallagher.com/>.